

Company no. 02114442
Charity no. 297091

St. Werburghs City Farm
Report and Unaudited Financial
Statements
31 March 2024

St. Werburghs City Farm

Reference and administrative details

For the year ended 31 March 2024

Company number	02114442																								
Charity number	297091																								
Registered office and operational address	Watercress Road St. Werburghs Bristol BS2 9YJ																								
Trustees	Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows: <table><tr><td>Jacqueline Barker</td><td>Chair</td></tr><tr><td>Jonathan Brockwell</td><td></td></tr><tr><td>Jess Bunyan</td><td>appointed 18 September 2023</td></tr><tr><td>Tesni Clare</td><td>appointed 18 September 2023</td></tr><tr><td>Tola Fisher</td><td>appointed 18 September 2023</td></tr><tr><td>Clara Greenwood</td><td>appointed 18 September 2023</td></tr><tr><td>Joseph Hughes</td><td>resigned 18 September 2023</td></tr><tr><td>Mutale Katyoka</td><td>resigned 18 September 2023</td></tr><tr><td>Fiona McDonald</td><td></td></tr><tr><td>Emma Morton</td><td>appointed 18 September 2023</td></tr><tr><td>Lisa Pascoe</td><td></td></tr><tr><td>Laura Tyley</td><td>resigned 18 September 2023</td></tr></table>	Jacqueline Barker	Chair	Jonathan Brockwell		Jess Bunyan	appointed 18 September 2023	Tesni Clare	appointed 18 September 2023	Tola Fisher	appointed 18 September 2023	Clara Greenwood	appointed 18 September 2023	Joseph Hughes	resigned 18 September 2023	Mutale Katyoka	resigned 18 September 2023	Fiona McDonald		Emma Morton	appointed 18 September 2023	Lisa Pascoe		Laura Tyley	resigned 18 September 2023
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Key staff	<table><tr><td>A Bowsher</td><td>Sites Operational Manager (from 1 January 2024)</td></tr><tr><td>C Briseid</td><td>Marketing, Comms and Events Operational Manager</td></tr><tr><td>J Clynewood</td><td>Director (Job Share)</td></tr><tr><td>C Datta</td><td>Child & Youth Manager (Job Share, from 19 February 2024)</td></tr><tr><td>L Emerson</td><td>Child & Youth Manager (Job Share)</td></tr><tr><td>S Flint</td><td>Supported Farming and Green Care Manager</td></tr><tr><td>J Howard Coles</td><td>Director (Job Share)</td></tr><tr><td>B Lambert</td><td>Estates and Livestock Manager</td></tr><tr><td>A Lee</td><td>Propagation Place Manager</td></tr><tr><td>D Lindo-Jones</td><td>Finance Manager</td></tr><tr><td>I Patrick</td><td>Services Operational Manager</td></tr></table>	A Bowsher	Sites Operational Manager (from 1 January 2024)	C Briseid	Marketing, Comms and Events Operational Manager	J Clynewood	Director (Job Share)	C Datta	Child & Youth Manager (Job Share, from 19 February 2024)	L Emerson	Child & Youth Manager (Job Share)	S Flint	Supported Farming and Green Care Manager	J Howard Coles	Director (Job Share)	B Lambert	Estates and Livestock Manager	A Lee	Propagation Place Manager	D Lindo-Jones	Finance Manager	I Patrick	Services Operational Manager		
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Reference and administrative details

For the year ended 31 March 2024

Investment managers	Epworth Investment Management Limited 9 Bonhill Street London EC2A 4PE
Insurers	Hiscox Insurance c/o Arthur J Gallagher (UK) Limited Spectrum Building 7th Floor 55 Blythswood Street Glasgow G2 7AT
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Who we are

St Werburghs City Farm is an inner-city community hub for land-based opportunities. Situated 1.5 miles from Bristol city-centre, we manage more than 18 acres of green space including a 2-acre small holding, a 1-acre community garden, a 2.5-acre conservation site and 13 acres of community allotments. We understand the importance that green space has for our collective health and wellbeing, which is why all our work is based on strengthening the connections between land, animals and people. We know that enjoyment of green space, access to local food and opportunities in the agricultural sector are not equal, and we are committed to addressing this imbalance in our work. We appreciate that everyone has skills, experience and assets to share, which is why we base our approach on co-design and delivery, with and for our community. We also recognise that inequalities exist in our community and our city, which is why we target our work at those experiencing mental ill-health, disadvantage and/or marginalisation.

We are working to create a future where communities grow, green spaces flourish, and together we thrive.

Using diverse urban green spaces, we offer community services that aim to:

Strengthen connections between land, animals and people by:

- Maintaining and sharing accessible green spaces;
- Exploring the therapeutic benefits of animals, plants, and green spaces; and
- Offering educational opportunities to gather skills and experiences.

Be a beacon for small-scale urban farming and community food growing by:

- Aiming for the highest standards of ethical farming practices;
- Supporting local food networks through growing seasonal plants and produce; and
- Providing practical opportunities in food growing, animal care, and conservation.

Make space to share experience and collaborate by:

- Providing inclusive access to our sites, resources, and services;
- Co-creating opportunities to share skills and experiences; and
- Working in partnerships that lift our communities up.

Nourish communities by sharing local, seasonal food together by:

- Telling the story of where food comes from;
- Bringing people together to grow, cook, and feast; and
- Celebrating communities through seasonal events and activities.

Respond to emerging environmental and social needs within our community by:

- Developing abilities that enable the Farm to adapt with our changing world;
- Welcoming challenging conversations that inspire courageous changes to the way we work; and
- Reflecting and learning as a team and sharing our experiences.

Our services, which develop depending on the needs of our community, include: supported training placements for adults with learning difficulties, alternative curriculum placements for young people struggling in mainstream education, nature connection sessions for adults experiencing mental-ill health, woodland play for children experiencing anxiety, propagation sessions in our social enterprise, and partnership sessions to increase engagement of communities underrepresented in our services, agriculture and/or outdoor engagement.

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For the year ended 31 March 2024

With more than 3,500 service users, 15,000 people enjoying our events/facilities and more than 40,000 local visitors passing through the gates each year, we are a vital community hub, accessible to all.

Organisational Values

- **Integrity** - We are honest, responsible and transparent and deliver what we say we are going to as best we can.
- **Creative** - We approach challenges by thinking 'outside the box', looking for innovative and interesting solutions.
- **Inclusive** - We welcome everyone, and will continue to remove barriers to participation until we have diverse representation at all levels of the organisation, from our service users to strategy makers.
- **Enabling** - We are an inviting and supportive space for those who want to learn, share and engage.
- **Playfulness** - We try to spark fun, exploration and inquisitiveness in those we come into contact with.
- **Caring** - We handle every interaction with compassion and respect, making time to listen and understand.
- **Impactful** - All of our work seeks to create a positive benefit for land, animals or people, but ideally all three.
- **Sustainable** - We work hard to strike a balance between the needs of our community, available resources and capacity, finance and the short-term vs. long-term impact of all of our decisions.



St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Overview of the year from the Chair of the Board of Trustees

The Farm has seen a year packed with joys and challenges. Our sites are evolving and our services going from strength to strength. Our staff have continued to work with creativity, commitment and skill, and our participants have brought energy, passion and strength to our projects. As the cost-of-living crisis deepened, we saw the social inequalities in our communities brought into sharp focus, and the need for our services reach new levels across the board.

We've seen positive developments in our funding, but we ended the financial year with a small, forecasted deficit. Running down our reserves to support our beneficiaries during the pandemic and a cost-of-living crisis was a deliberate decision, but we now need to grow our income to rebuild a level of reserve and to afford the increased cost of products and services. Our highest spend remains staff wages and we have continued to offer pay increases to keep pace with the cost of living.

Following recommendations from the Equity and Advocacy processes, and a successful pilot phase, we launched our new inclusion programme - Space to Grow - in September 2023. Space to Grow offers low-cost space hire and longer-term residencies at the Farm for groups and grassroots organisations from communities underrepresented in our services. We have seen applications from a diverse range of organisations resulting in four new partnerships and several grassroots groups who use our spaces through the programme. These include several organisations providing support to refugees in the city. We are getting some wonderful feedback from these new partners about the sense of welcome they have felt at the Farm, and we are already witnessing some of the community-building momentum that we were hoping this project could forge over the longer term.

Last year saw the post-pandemic return of the Farm Fair – the community festival and fundraising event providing cause for (and opportunity to) celebrate! We moved the Fair from its usual fixture in June to late September as the BBC were filming the third season of *The Outlaws* on the Farm site. The Farm Fair brought back the music, food, local stalls and creative workshops we had been missing - and even some September sunshine. It also brought much-needed unrestricted income, despite not being as busy as in previous years. 2023 also saw the Farm site hosting two theatrical shows, in a new format using the Connection Centre courtyard and working with local theatre companies.



St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

During an exciting and challenging year, we have continued to benefit from strong and engaged governance from our wonderful trustees. Our Board has grown this year, welcoming Tesni Clare, Clara Greenwood, Emma Morton, Tola Fischer and Jess Bunyan, who bring with them new skillsets so that our Board provides invaluable support across safeguarding, finance, fundraising, communications and animal health.



The team have been working on improving our sites for accessibility, biodiversity, engagement and food production. Some parts of our sites have felt tired and in need of repair and we have been looking for opportunities to fund improvements. We have seen a number of successes in this area and during the final quarter the Volunteering & Wellbeing team completed a project at Boiling Wells giving us new steps, paths, a new roof for the roundhouse, solar panels and more. We have also been awarded funding to improve access and carry out maintenance at the Community Garden, as well as taking part in a major regional programme to create habitats for pollinators and provide multi-sensory engagement for the public on our main Farm site.

Alongside developing our site, we have continued to engage, uplift, and empower the people that participate in our services, supporting them to identify and develop the skills, interests, ideas and experience they have. Staff, volunteers and participants have worked together to care for and develop our green spaces, care for our animals and gardens and welcome our community. Some of the following quotes highlight the impact these activities have had:

- "The Farm doesn't just change my day; it changes my life!" Adult Volunteer;
- "It's not just the practical skills and knowledge that I have gained here, which are incredibly valuable, it's also the life lessons that I will be forever grateful for." Propagation Place Trainee;
- "I like cooking here because you can also run off and play in the woods when you need some time to stretch your legs. It's nice to cook for my mum because she cooks for me all the time and I like to show her that I can do it too." Holiday club attendee; and
- "I'm so proud of this group, they didn't want to come at first, but now they can't wait to get here and don't want to leave." SEN Teacher City Academy.

St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Over the course of the year, we have said goodbye to some talented and downright brilliant members of the staff and trustee team, including Ro Fry, Lou Clarke, Laura Tyley, and Joseph Hughes. The indomitable Alex Bowsher has stepped up to Sites Operational Manager and has already made a difference to our sites, with new ponds and planting popping up all over the Farm's sites. We have also welcomed Gareth Snelling as Supported Farming Horticultural Support Worker, Celeste Datta as Child and Youth Manager, Sophia Hanke as Volunteer Co-ordinator and Morwenna Evans as maternity cover for the Farm's Livestock Officer, and worked with several work placements, interns and students who have all brought so much enthusiasm and energy. Thank you all, from the bottom of our hearts.

Lastly, as a charity, we rely on the support of our donors and funders. Every donation we receive enables us to offer targeted activities for those most in need and to maintain our green spaces for people and wildlife alike. Thank you to everyone that has attended an event, tapped to donate, put spare change in a collection bin or become a monthly donor: your support makes all the difference.

We are so grateful for the continued support of our community.

Thank you!

Jackie Barker

**Jackie Barker,
Chair of the Board
of Trustees**



St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Our Impact 2023-24

St. Werburghs City Farm inspires and educates communities. We engage over 60,000 people each year and deliver carefully designed programmes that build skills and knowledge and increase well-being and self-esteem.

Over the past year, the Farm has engaged 7,621 target beneficiaries, 6,108 indirect beneficiaries and 60,000 visitors/customers as follows:

Project	Target Beneficiaries	Impact areas (Organisational Objectives)	Secondary beneficiaries
Supported Farming and Green Care	25 participants	• Exploring the therapeutic benefits of animals, plants, and green spaces; • Offering educational opportunities to gather skills and experiences; and • Maintaining and sharing accessible green spaces.	50 indirect beneficiaries as family members (1:2) 1,000 customers eating local food grown by target beneficiaries
Propagation Place	20 Volunteers 2,000 customers buying plug plants	• Supporting local food networks through growing seasonal plants and produce; • Providing practical opportunities in food growing, animal care, and conservation; and • Maintaining and sharing accessible green spaces.	44 indirect beneficiaries as family members (1:2)
Child & Youth	1,006 participants	• Exploring the therapeutic benefits of animals, plants, and green spaces; • Offering educational opportunities to gather skills and experiences; and • Bringing people together to grow, cook, and feast.	4,024 indirect beneficiaries as family members and other students (1:4)
Volunteer & Wellbeing	120 participants	• Providing practical opportunities in food growing, animal care, and conservation; and • Exploring the therapeutic benefits of animals, plants, and green spaces.	240 indirect beneficiaries as family members (1:2) Everyone using or visiting our sites, which are maintained and cared for by our volunteers

St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Community and Inclusion	250 direct beneficiaries 4,200 event attendees	• Providing inclusive access to our sites, resources, and services; • Co-creating opportunities to share skills and experiences; • Working in partnerships that lift our communities up; and • Celebrating communities through seasonal events and activities.	750 residents connected to each other and other services (1:3)
Livestock Project	60,000 visitors to the Farm & playground per year	• Telling the story of where food comes from; • Aiming for the highest standards of ethical farming practices; and • Providing practical opportunities in food growing, animal care, and conservation.	
Total	7,621 direct beneficiaries; 6,108 indirect beneficiaries (as family members and other students); and 60,000 customers and visitors benefiting from the activities of our target beneficiaries.		

Supported Farming and Green Care Impact

Overview of Service

The Supported Farming and Green Care Project (SF&GC) offers accessible horticulture and assisted animal therapy placements for adults with learning disabilities and mobility impairments. We support up to 30 adults per year, through sessions held 5 days a week for groups of up to 6 adults (and support workers). During our horticultural sessions, participants learn how to grow and harvest vegetables, propagate seedlings, and tend to our greenhouses and raised beds. On our animal care days participants look after the animals, taking time to relax and connect with them, and at the same time helping to clean out their housing and care for their needs. Our staff are trained in Animal Assisted Therapy and all service users spend time with the animals during their time here. Working in the garden and with animals has a measurable beneficial effect on wellbeing: increasing confidence and lessening anxiety levels.

Impact highlights from 2023-2024

- We ran 220 engagement and learning sessions for **25** participants;
- From our six-monthly person-centred monitoring, we found that:
 - 80% of our participants have achieved their chosen goals; and
 - 75% of our participants say that their independence and life skills have improved.

St. Werburghs City Farm

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For the year ended 31 March 2024



Service user story

HB is a 26 year-old man with learning difficulties, autism, epilepsy and communication difficulties. He has attended the Supported Farming and Green Care project since February 2022. He lives in supported living accommodation with another young man who he has known since his childhood. HB comes to the Farm once a week and particularly enjoys physical activities like digging, pushing wheelbarrows, spreading mulch and any jobs that keep him active throughout the session. He also likes to do more precise tasks and has shown interest in craft activities like card making, painting, cutting textiles and craft - which he does carefully and precisely.

When HB first came to the sessions, we were told by his carers that he was very scared of all animals. Part of the daily routine is to visit the animals after lunch and feed them and pet them. At the beginning HB looked really scared by the farm animals: not wanting to approach the fence. We encouraged him to come with the group to see the animals and slowly introduced him to the idea of touching them. With time he's been able to start feeding the animals, and it is now one of his favourite afternoon activities. During the sessions in the community garden the presence of cats and dogs scares him less and less, especially while seeing other people's positive interaction with them.

HB is generally much more confident. He can easily identify and communicate which tasks he prefers to do and the ones he's not keen on. He is less anxious and clearly enjoys the time he spends here – especially with the animals. HB is mostly non-verbal, however he often writes independently on his daily sheet that he had a “happy good day” at the Farm.

Propagation Place

Overview of Service

Propagation Place is a pioneering community project, comprising a propagation polytunnel and community garden. We sell vegetable and herb plug plants to our local community and nationally online, with our plant sales supporting our charitable work in education, wellbeing and personal development for people experiencing disadvantage and/or marginalisation. Our 'Growing Futures' project offers opportunities for 18-25 year-olds to learn practical, vocational skills and gain confidence, often before entering employment for the first time. All our primary activities involve supporting people who may be experiencing disadvantage, whether this is due to socio-economic factors, racial prejudice, disability or learning difficulty or discrimination.

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For the year ended 31 March 2024

Impact highlights from 2022-23

- We ran 104 engagement and learning sessions attended by 20 volunteers who dedicated 800 hours to our community garden;
- Together we sold £54,608 worth of plug plants online nationwide and through local sales;
- We sent orders and connected with 1,363 customers;
- We engaged 2 trainees in a pilot for our traineeship, to be launched this year under the name 'Growing Futures';
- We strengthened connections to Farm cookery projects and local organisations by growing, harvesting and sharing over 120kg of produce;
- We grew and harvested over £150 worth of salad for the Farm café, also for sale on the Farm site;
- We received an invitation by RHS, and collaboration with County Showground to access stall funding and a bursary to exhibit in the trade village at Malvern Spring Fair in May 2024; and
- We established a partnership with Bristol Mind for up to 50 people.

Service Impact

In the words of some of the young people who took part in our traineeships and volunteer placements:

- "It massively improved my confidence and curiosity about food growing and horticulture, and really opened my eyes to the career opportunities I could pursue in those sectors"; and
- "The 6-month placement gave me real insight into what aspects of the work I was most suited to and could potentially specialise in. It gave me a really invaluable experience in a sector where roles are limited or require more extensive training to access".



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Child and Youth

Overview of service

Our Child and Youth Project offers a range of curriculum-linked educational sessions, alternative curriculum placements and outdoor play and learning activities. All our activities seek to build young people's interest in the natural world, foster greater resilience and self-esteem, and increase their capability for education and personal development. The activities include:

- Work2Learn – Placements in animal care, healthy cooking and running a pop-up cafe for Secondary-age children who are struggling to thrive in mainstream education. We also offer one-to-one sessions for young people who benefit from additional support;
- School Visits – We offer fun-packed educational visits for groups of up to 60 children at a time. Visits can include a tour of the farm animals and growing areas, creating imaginary animals out of clay and learning about habitats, mini-beast adventures, natural crafts, bush crafts, and other seasonal outdoor learning opportunities;
- Forest School – Sessions that enable inner-city children to achieve and develop confidence through hands on learning experiences in a woodland environment (2 hours a week over a 6-week period);
- Animal Management Work Experience – On Tuesdays we offer work experience placements for Animal Management Level 2 and 3 students to come from college and gain the hours they require for their courses; and
- Rewild Child – Facilitated sessions for individuals and groups who are referred through their school/social worker and would benefit from outdoor fun, nature connection and community building activities.

Impact highlights from 2023-24

- We ran 150 Work2Learn group and 1:1 sessions for 30 young people struggling in mainstream education;
- We ran weekly Forest School Sessions for around 100 primary aged children as well as around 150 ESOL students, including targeted sessions for children more likely to experience barriers to accessing and enjoying outdoor green space;
- We had 20 schools, nurseries and colleges join us for one-off visits over the last 12 months, with a few of these having returned within that time for a second or third visit. Over the year we worked with nearly 600 children and young people through a range of activities;
- We ran a programme of school holiday activities including our 4 day summer camp, 2 Tribe Camps (which included overnight stays), four 3-day cooking clubs, plus additional one-off sessions. These targeted over 100 children from lower socio-economic households, experiencing isolation, mental ill health or living with another disadvantage; and
- We delivered 36 weekly Youth Club sessions for up to 26 local young people to take part in child-led outdoor activities at Boiling Wells and on our main farm site.

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For the year ended 31 March 2024

Participant story

AA was with us for 2 years doing two x 4-hour sessions each week, with Work2Learn Animals and Youth Café programmes. She came to us with a degenerative disease which her mum explained meant she would have to use a wheelchair at times. She was also very shy and barely spoke and if asked an opinion she often didn't know what to answer. For the rest of the week AA was at home and not socialising with other children of her age, so our sessions were her chance to do this. Though AA would often get tired and very occasionally use her wheelchair, as time went by AA became more and more motivated to engage with activities and socialise with her peers. She loves animals and through the cooking she became increasingly confident and independent. As AA grew in confidence, her self-esteem improved, and we were able to support her in expressing her needs as well as opinions. By the end of her time with us AA progressed from a timid individual lacking physical and emotional confidence to someone who could assert herself and be an influential, engaged member of the team.

Throughout the time AA was home educated and rarely managed much outside coming to the farm. Her parents were extremely supportive of her time with us, always checking in and telling us how AA was doing, and eventually telling us that she had made the big decision to try out going to school. Only a couple of schools in the Bristol and South Glos area were able to accept AA with her disability, but this didn't deter AA and she finally left us in July 2023 knowing that in a few months' time she should be starting at Dovecot School in Somerset.



Volunteer and Wellbeing

Overview of service

The Volunteer & Wellbeing programme engages and supports adults (18+) in a variety of land management, conservation, gardening, cooking and health and wellbeing activities. The project targets activities at people experiencing disadvantage, including people experiencing mental ill health (anxiety and depression), those who identify as isolated or lonely, people with learning and physical disabilities, and those that are in recovery etc. During 2023-24, over 60% of beneficiaries identified as being affected by mental ill health, over 30% as having learning or physical disabilities and over 30% as suffering with other health issues.

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Many people attend the sessions to develop a sense of community and many friendships have been forged. People often take the skills they have learnt during the sessions (such as making wood storage and composting bays) and use them elsewhere.

Impact highlights from 2023-24

- We ran 215 in-person engagement and learning sessions for around 120 service users with referrals coming from over 40 different agencies and organisations;
- With the aid of the West of England Combined Authority (WECA) pollinator funding the volunteers have made drastic improvements to the Farm site and in turn received high praise for their work which they are feeling proud of; and
- The addition of a new Volunteer Coordinator has increased the smooth running of the project which is forming a good strong structure with new systems being implemented regularly.

Service user story

Lucy was referred to our adult volunteering service in 2022, initially accessing our Animal Care sessions. She had recently been diagnosed with ADHD and was experiencing a period of depression and anxiety, meaning she was no longer able to work at an animal re-housing charity. After completing 12 sessions she expressed an interest in developing her outdoor practical skills and was invited to join the Wednesday Landscaping sessions for an additional 12-week block. It was a perfect opportunity for her as the group was about to start regenerating the pond in the Community Garden. Lucy was like a duck to water!



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For the year ended 31 March 2024

Quotes from other beneficiaries

- "I've gained confidence in my ability to learn & to make new friends which has a positive impact on my everyday life.";
- "I appreciate the hard work you do week-in-week-out for the Farm and the Farm community, thank you very much. It has become a buoyancy aid for me and is really helping me find myself in my current reality. The acceptance and openness I receive at Farm Club has become very important to me so thank you."; and
- "Just wanted to say a massive thank you for helping me getting back to my normal functioning."

Community and Inclusion

Space to Grow Project

After successfully piloting the Space to Grow partnership programme in 2022-23, we have officially launched the project this year! Space to Grow enables fledgling community groups and organisations to work in partnership with the Farm, encouraging the removal of barriers to participation and increasing engagement of people currently underrepresented in our services. We understand that we can have a greater impact by working with other people that are experts in their field or rooted in their community. The project includes setting up partnership agreements that offer either low-cost space hire, 12- or 24-month residencies and collaboration opportunities.

Impact highlights from 2023-24

- **Low-cost space hire** - In the past 12-months we have supported: Men Against Patriarchy, Journeyman, A band of Brothers, ManKind, Imayla, Groundwork (Impact project), Bristol Changes and Fairshare (Fair Stock project). Together these projects have worked with around 250 people over the year in over 150 sessions:
 - **Bristol Changes** run a monthly outdoor wellbeing and nature connection group at Boiling Wells for around 10 adults (per week) struggling with their mental health. They run a range of activities from campfire cooking, movement and grounding practices, nature-based art, gardening and simply enjoying a cuppa and a check in together;
 - **Groundwork's** IMPACT programme supports refugees and non-EU migrants to integrate into UK society by focusing on 3 key areas: language, preparation for work, and community activities with a green focus. They work with refugee and migrant participants from 34 nations, including Afghanistan, Hong Kong, Sudan, Syria and Ukraine. They have used the space at the Farm for the continuation of their project, which has become a valuable part of participants' experience of life in Bristol. Each week around 12 participants attended these sessions;
 - **Fairshare** held two Chinese cookery classes, to celebrate Chinese New Year with their volunteers. This was led by one of their multi-talented volunteers who is also a brilliant chef. The first session was with Volunteer Mentors - a group of experienced volunteers who are now using their experience to help newcomers. The second session was open to a wider volunteer community. It was a lovely chance to unwind, say thank you to the volunteers for all their hard work, and give them a chance to get to know one another (they often attend different sessions so their paths may not cross!). 21 individuals attended these sessions; and

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- **A Band of Brothers** - is a community where older men mentor young men (18-25) who have had experience of the criminal justice system or are at risk of that. They offer them a life-changing rite-of-passage experience and, crucially, a weekly circle that is available to them for the rest of their lives. The young men meet one or more of the following criteria: - experience of the criminal justice system; - experience of the care system; or - living in supported housing. They tend to have lived through adversity in their childhoods, and many still face adversity of all kinds as adults. Each weekly session is attended by between 10 and to 20 participants.
- **Bristol Mind Green Spaces Project (Collaboration)** - This Collaboration involves growing, cooking and English language lessons with more than 50 refugees per year, continues successfully with both the Farm and Bristol Mind securing further funding to continue delivery of the project together over the next few years. Together with the Farm, Bristol Mind works with adult refugees and asylum seekers. They aim to support these communities which need support and have often suffered unimaginable trauma. They support people to rebuild their mental health through green spaces.

We have also continued to celebrate, connect and uplift our community by running a series of seasonal events including:

- **Spring 'Outlandish Nights' Folk Series** – 5 live music and local food events running on Friday evenings at Boiling Wells. Reduced price tickets offered to those on low or no wage. Attendance: around 900;
- **May Day** – welcoming in the return of spring with live performances, music, maypole and morris dancing. Attendance: 400;
- **Farm Fair** – the return of our biggest annual fundraiser saw people flocking to St. Werburghs to join us in a celebration of community through food, dance and music. Reduced price tickets offered to those on low or no wage. Attendance: 2,000;
- **Winter Fair** – A street market and community celebration with free kids activities and live music. Attendance: 750; and
- **Super Saturdays** – Quarterly open days at Boiling Wells where people can bring a picnic and enjoy the woodlands with their friends and family. Attendance: 150.



St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Equity Review

The Equity Project began in 2019, after a member of staff challenged the Directors to do better with increasing diversity and representation within the staffing team, visitors, and beneficiaries at SWCF. The Equity Project explored barriers to participation at urban farms for people from diverse communities and presented possible solutions for improvement. The resulting Equity Report was publicly launched in January 2021. The recommendations within the Equity Report and its' supporting documents were compiled into an Equity Action Plan, to ensure that no recommendations were overlooked. Following on from the community research carried out by an Equity Team, we engaged 10 community advocates from diverse backgrounds in a three-month exploration of the Farm, our sites, services, vision and mission. This process was guided by Dr Addy Adelaide, and generated some important insights which were fed into our new Vision, Mission and Strategy, along with input from staff and other key stakeholders.

Three years on from the external launch of the Equity Report, we are now reporting on our progress for implementing the recommendations, as part of our duty of accountability – to ourselves, and to our community.

Successes

- We have made good overall progress in implementing the recommendations from the Equity Report, Cultural Competency Report and Advocacy Report;
- We launched our Space to Grow programme, which has been based on recommendations in the Equity and Advocacy reports. We believe that we can have a greater impact by working with other people who are experts in their field or rooted in their community. Space to Grow offers low- or no-cost site hire, for everything from one off groups, up to collaborative project design and delivery for 24-month residencies. Space to Grow prioritises applicants from:
 - those whose activities are land-based, strengthen connections between land, animals and people, and nourish communities by sharing local, seasonal food together; and
 - those who engage people underrepresented in green space and the agricultural sector and those who support people experiencing mental ill-health, disadvantage and/or marginalisation.
- As part of the Space to Grow programme, we have been collaborating with Bristol Mind to offer English language and cooking opportunities, working with 63 recently arrived refugees over the past year. One participant said: "Today I felt at home in a way that I had forgot". Another said: "When people take the time to talk to me, I feel that I am liked and that I am not alone".

Other activities we have supported through Space to Grow include:

- Pan-African cooking courses for migrant women;
- Art classes for women experiencing isolation and mental-ill health;
- Woodland and nature connection activities for LGBTQ+ communities; and
- Outdoor youth activities for urban young people who experience inequality.

St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Challenges

- Change can be a slow process. Whilst we have made progress with implementing the recommendations from the Equity report, the demographic make-up of our staff and trustee team still do not reflect the diversity of our local communities. We recognise that building trust can take time and are hopeful that as we continue to strengthen our partnership working and improve our recruitment processes, we will slowly begin to attract a wider diversity of people to apply to join our team;
- We are now collecting more equalities data about our staff, trustees, service users, visitors and partner organisations. However, we have not yet designed an effective and easy way of analysing and using the data. This is an important next step, which will be written into key objectives for 2024; and
- It has been difficult to continually prioritise progressing this work whilst our finances have been challenging. For example, we did not collect staff equalities data in 2023, due to funding bids and other operational concerns taking precedence. We need to improve the way we incorporate this workstream into our work programmes to ensure continuous progress.

Equalities data

We have now collected three years-worth of comparable equalities data for staff and trustees – please see overleaf for data for 2020, 2021 and 2022. We did not collect comparable data for 2023 but we will do another equalities survey in early 2024 and collate this information.

Analysis of staff and trustee equalities data

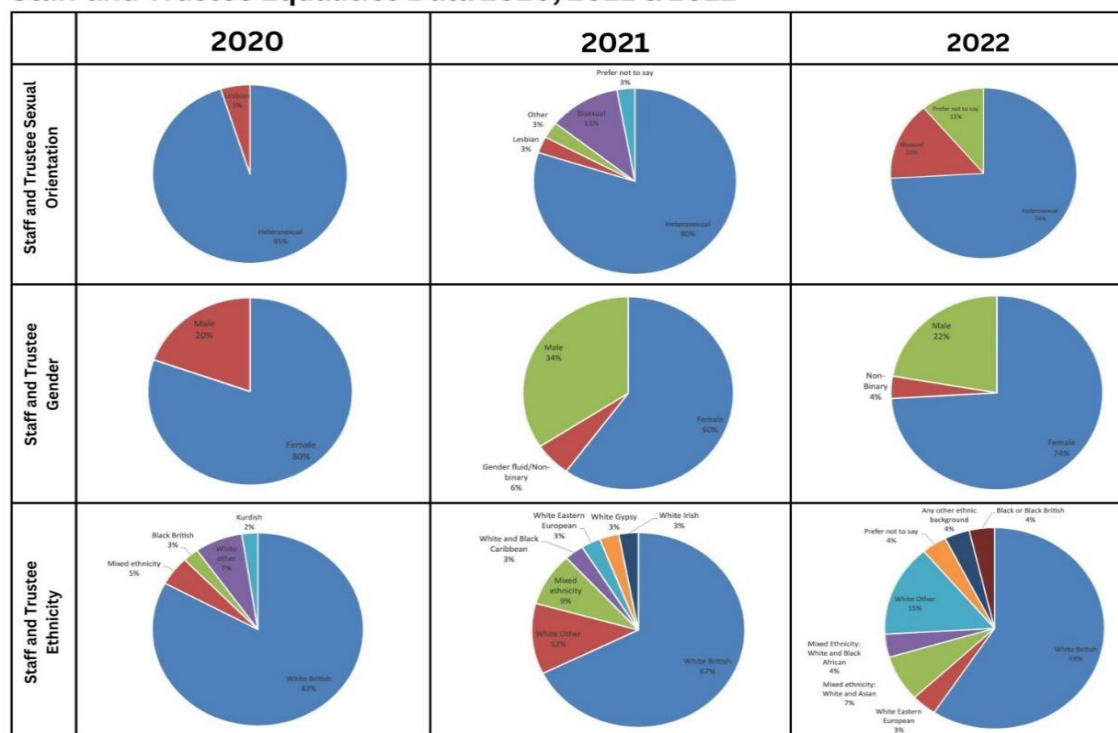
- We have made significant progress on the three key equalities indicators for which we had baseline data: gender, sexual orientation, and ethnicity;
- Whilst this change can partly be attributed to the success of various measures implemented following the Equity and Advocacy Reports, it may also be due to changes in the way staff self-identify; and
- Based on the demographic information available from the 2021 Census, our staff demographics are becoming closer to that of Bristol as a whole, but we have a fair way to go before we are representative of our local ward.

St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Staff and Trustee Equalities Data 2020, 2021 & 2022



Looking forward to 2024-25

This year is all about strengthening the Farm across the board: consolidating our services, improving our sites and stabilising our finances for the future. This will be a year in which we listen to our stakeholders and consider how we can fine-tune our approaches to make sure we continue to deliver our Vision and Objectives as the needs of our communities change. We will also be laying the groundwork for a process which will ultimately see the rebuilding of our office, community building, café and playground, presenting a major opportunity to reimagine how these spaces can better serve our communities.

Consolidation and systems

With the addition last year of Space to Grow, we now offer an impressive range of services and access points to some of the most disadvantaged groups in our community and the wider city. This year will be about strengthening, securing and consolidating the services we offer, and introducing new tools and systems to support their delivery.

We are hugely proud of the impact our services deliver. We know that providing a reliable programme of support to our participants helps build the friendships, communities and trust that underpins improved wellbeing. So, with this in mind we are looking to focus on the consolidation of our services and the calendar of opportunities that we offer our participants across the year. We are also looking to build on the feedback we receive from our participants and make sure we are centering quality and impact through everything we deliver. With the introduction of a new database software package and the establishment of a CRM system, we are building in more consistent processes for how we recruit participants, collect data and talk to our stakeholders.

St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Community Consultation and Strategy

We are soon to launch a community consultation, the outputs of which will underpin the development of a new three-year strategy for the Farm. We are planning the second of two all-staff engagement days, as well as our annual staff survey, which will also contribute to shaping our new strategy. Developing the new strategy is an opportunity for ambition in terms of how we respond to the needs and interests of our communities, as well as a chance to pave the way towards a more secure future in terms of how we fund the Farm and our activities. The strategy will also lay the groundwork for planning the major redevelopment of our office, community building, café and playground, all of which are nearing the end of their useful life. This presents us with the opportunity to reimagine how our spaces can better serve our Vision for the long term.

Site developments

After a quiet period, 2024 is already seeing the impact of a programme of development and improvements across all of our sites. We have secured funding support from several sources to carry out some much-needed renewal works, as well as some exciting new projects. Teams of volunteers are giving the Community Garden a major uplift, with a new retaining wall, steps, fences and raised beds. Volunteers are also working with us on a project we have been aiming towards for several years now – the creation of a loop walk around the Farm site.

The team are excited to be delivering a major project across our sites in response to the ecological emergency, creating a pollinators corridor linking the community garden to the allotments and providing an engaging educational resource for visitors of all ages. With funding from West of England Combined Authority, we are planting two wildflower meadows and a 50m wall of pollinators along the southwest edge of the Farm, along with the creation of a new wildlife pond, bog garden, herb planters, picnic area and orchard.

Events programme

This year is shaping up to be a big one in terms of events, with our seasonal programme plus other public events planned across the year. Outlandish Nights is returning with another four folk music evening events throughout May, and we're hoping to see more theatre in our spaces again this year.

The Farm Fair is back in its usual fixture on June 8, and our hope is that this year will see a bigger income through ticket sales and the bar, as well as a line-up of bands and artists who will get the crowds up and dancing. We're delighted to have amazing support from the wonderful Bristol Beer Factory through their groundbreaking Brewed2Give initiative, and we are looking forward to seeing the impact of a new partnership with Boardwalk who are supporting our communications and promotion.

Inclusion and partnership

With Space to Grow now live and a diverse range of partners here at the Farm, we are looking forward to our second round of applications from prospective partners – in June. We'll be offering low-cost and free space hire to groups for 12-week blocks and will also be looking to offer new residencies for up to two years, following the success of our partnership with Houria in 2022.

St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Finances and fundraising

The Farm is fortunate to have developed a funding model that is based on a diverse range of income streams that includes educational funding, earned income through sales and site hire, donations, fundraising events and grants. However, grants make up around half of the Farm's income and this leaves us exposed. We are currently seeing a significant reduction in in our usual ratio of successful grants, which seems to reflect the experience of many others in the charity sector.

This shift in the average success rates of our grant applications has prompted us to bring forward other developments that will help to support and diversify our income generation strategy longer term. This includes the establishment of a CRM system to support individual giving and the cultivation of major donors, the development of a corporate support programme and more structured engagement with trustees and other Farm supporters who can provide us with guidance around how we extend our fundraising activities.

Staffing structure

After more than 10 years at the Farm and six years as a Director, Jess Clynewood left us in June 2024. Jess has worked in several roles at the Farm having joined as a Horticultural Training Officer in 2013, then moving on to Supported Training Project Manager in 2014, Sites Operational Manager in 2016, and finally stepping up as Co-director alongside Kari Halford in 2018. The Farm has benefited hugely from Jess' knowledge and experience of horticulture and food production – not least through her key role in laying the groundwork for the launch of Propagation Place in 2016. Jess has guided the Farm through the pandemic, ensuring that our services could continue to support our participants through such a difficult time, and she has expertly navigated the financial crisis we found ourselves in as we emerged from the pandemic in 2022. Apart from her skills and confidence, we will miss Jess' creativity, clear-sightedness, her compassion and her excellent sense of humour.

A new staffing structure has been developed, which we propose implementing from July 2024. The proposal includes the addition of a new Fundraising Manager to work alongside Jen who will become the sole Director. The team are also planning some changes to line management to ensure that all project managers are line managed by an operational manager, and to share line management responsibilities more evenly and logically across the Leadership Team.

Finance

The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

The Farm's total incoming resources for 2023-24 were £628,312. Total expenditure was £672,096. Including funds carried forward, the Farm's total funds are £474,043 of which £306,343 are tangible fixed assets (capital buildings) and £49,874 are restricted funds which will support service delivery in 2024-25. Excluding these funds, the Farm ends the year with £117,826 unrestricted funds which comprises of:

- £107,426 three months' operational costs; and
- £10,400 of general funds (unrestricted, undesignated reserves).

Need for future funds

As outlined in the table below, the Farm's total funds have decreased from £517,827 (2023) to £474,043 (2024).

St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Having invested the majority of our reserves over the pandemic and ensuing cost-of-living crisis, we now need to focus on balancing our budgets and replenishing our reserves. This is to ensure continued organisational resilience; safeguarding our community services for the future. Given that we are still in the midst of the cost-of-living crisis and the needs presenting in our community are still increasing, this will need careful financial management and budgetary scrutiny throughout the year. However, from our current financial projections, we are confident that we will be able to continue to offer our vital community support services whilst returning a small surplus at the end of the financial year.

Financial Summary	Historic			Submitted Accounts	Agreed budget 23-24	Projection
	2020-21	2021-22	2022-23	2023-24	2023-24	2024-25
Total income	616,133	519,214	577,313	628,312	716,180	785,767
Total expenditure	(608,822)	(665,434)	(654,964)	(672,096)	(738,877)	(785,767)
Net gains/loss on investments	(2,738)	(4,042)	(3,056)	-	-	-
Surplus/Deficit	4,573	(150,262)	(80,707)	(43,784)	(22,697)	0
Unrestricted funds	685,520	532,258	462,398	424,169	415,859	398,666
Restricted funds	63,276	66,276	55,429	49,874	50,000	70,000
Total funds	748,796	598,534	517,827	474,043	465,859	468,666
Breakdown of Capital and Reserves						
Capital Fund - <i>buildings & infrastructure</i>	376,990	352,367	328,524	306,343	304,682	280,840
Designated Funds - <i>wind-up costs</i>	165,236	120,236	107,426	107,426	107,426	107,426
Restricted Funds - <i>grant funding already received to be spent in the following financial year</i>	63,276	66,276	55,429	49,874	50,000	70,000
General Funds - <i>affected by surplus/deficit</i>	143,294	59,655	26,448	10,400	3,751	10,400
Total Capital and Reserves	748,796	598,534	517,827	474,043	465,859	468,666

Income model

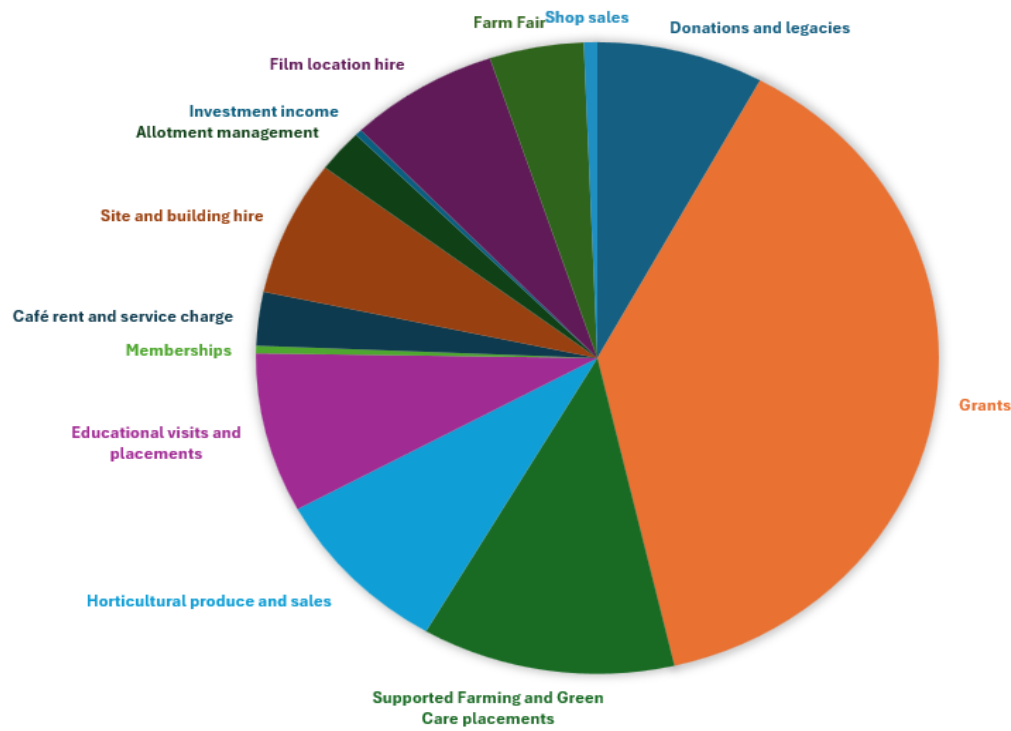
The largest income stream in 2023-24 was once again grants from Trusts and Foundations. In 2022-23 the proportion of our total income that was grants was 36% and in 2023-24 it was 38%. We saw a decrease in donations and legacies but this was replaced through income from the Farm Fair which ran for the first time in 2023 since before the COVID-19 pandemic. Site and building hire was also largely up on the previous year due to increased advertising and also the Space to Grow programme. Income from the delivery of Education programmes for children and young people as well as the Supported Farming and Green Care project increased again in line with continuing to increase the number of participants.

St. Werburghs City Farm

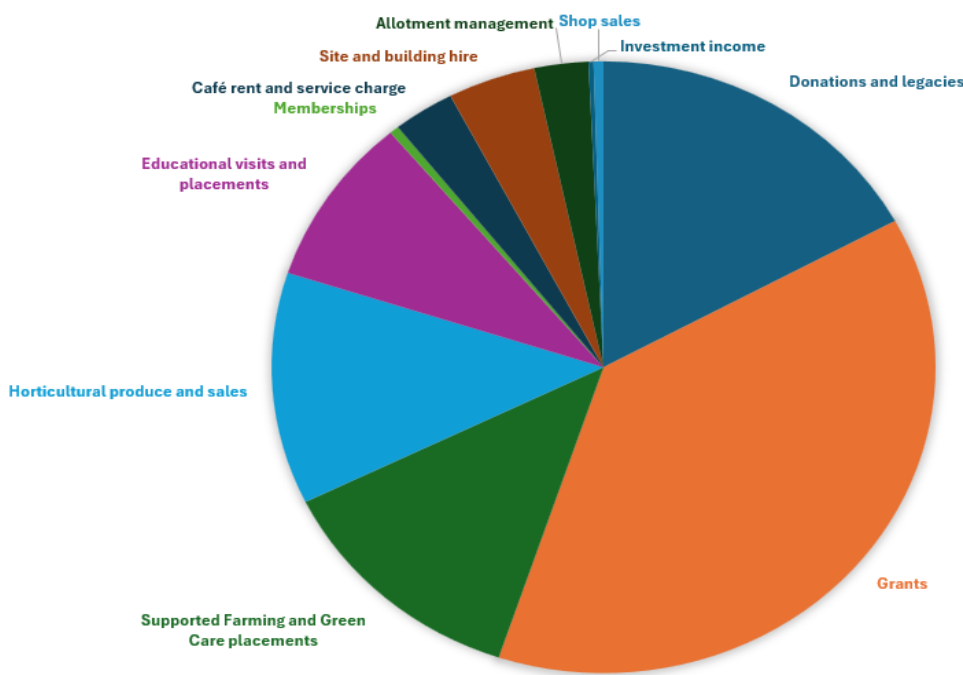
Report of the trustees

For the year ended 31 March 2024

INCOME BREAKDOWN 2023-24



INCOME BREAKDOWN 2022-23



St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

Thank you

The trustees are very grateful to all those listed below who have supported the work of the charity this year. Without their trust in the Farm and their generous, financial support, we would not have the capacity to support our clients, participate proactively in our community and grow for the future.

Trusts and Foundations

Avon Wildlife Trust – Healthier with Nature
Big Give Trust
Bristol City Council Holidays Activity Fund
BYCA Holiday Activity Grant
CLA Charitable Trust
Coop Community Fund
David Solomon Charitable Trust
Edward Gostling Foundation
Enterprise Development Programme
Ernest Cook Trust
Garfield Weston Foundation
Henry Smith Charitable Trust
J & M Britton Charitable Trust
Lord Barnby's Foundation
Medlock Charitable Trust
Neighbourly Community Fund – B&Q
Nisbet Trust

Ninevah Trust
National Grid Access For All
Quartet Community Resilience Fund
Spielman Trust
Souter Charitable Trust
Veolia Environmental Trust
Warburtons Community Grant
Woodroffe Benton Foundation
WECA Community Pollinator Fund

Donors and sponsors

Bristol University
Boardwalk
Bristol Beer Factory
Everyone who supported our Big Give campaigns

Volunteers, members, consultants and staff

We would like to say an extra special thank you to:

- Service users, clients, beneficiaries and volunteers – without you, we would not be the colourful, dynamic, creative and fun community that you make us!;
- The Farm's trustees without whom, we would not be able to operate safely. As experts in their fields, we are so grateful for their voluntary time;
- Local residents, who are so supportive and welcoming of everyone using the Farm;
- Our amazing members and monthly donors, who give generously each month to support the ongoing services we run – you are true heroes;
- The Bristol Beer Factory Brewed to Give scheme – you've made such a difference to our events with your delicious beer;
- Kate Stanley and the Wandering Duke team – you guys rock;
- All the businesses and groups that support us during the year;
- Local groups that have so much passion and energy for green spaces, wildlife and people including: Ashley Vale Action Group, Ashley Vale Allotments Association, Narrowways Millennium Green Trust and groups using Boiling Wells;
- Tyndale Farm Vet Practice;
- Miriam Bishop of Bevan Brittan;
- Rob Wilson and the team at Godfrey Wilson for being so good humoured and lovely whilst guiding us through our annual accounting each year!; and
- The dedicated, loyal, skilled, hard-working, kind Farm staff. Every one of them.

St. Werburghs City Farm

Report of the trustees

For the year ended 31 March 2024

To you all, a big, warm thank you for your energy, enthusiasm, and continued commitment to making the Farm an inspiring and caring place.

Statement of responsibilities of the trustees

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that to the best of their knowledge there is no information relevant to the audit of which the independent examiners are unaware. The trustees also confirm that they have taken all necessary steps to ensure that they themselves are aware of all relevant examination information and that this information has been communicated to the independent examiners.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Independent examiners

Godfrey Wilson Limited were re-appointed as independent examiners to the charitable company during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 22 July 2024 and signed on their behalf by

Fiona McDonald

Fiona McDonald
Treasurer

Independent examiner's report

To the trustees of

St. Werburghs City Farm

I report to the trustees on my examination of the accounts of St. Werburghs City Farm (the charitable company) for the year ended 31 March 2024, which are set out on pages 27 to 46.

Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

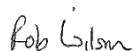
Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

Godfrey Wilson Limited also provides payroll and consultancy services to the charitable company. I confirm that as a member of the ICAEW I am subject to the FRC's Revised Ethical Standard 2016, which I have applied with respect to this engagement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 22 July 2024

Robert Wilson FCA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol, BS1 4QD

St. Werburghs City Farm

Statement of financial activities *(incorporating an income and expenditure account)*

For the year ended 31 March 2024

	Note	Restricted £	Unrestricted £	2024 Total £	2023 Total £
Income from:					
Donations and legacies	3	-	49,703	49,703	94,295
Charitable activities	4	234,368	188,665	423,033	421,754
Other trading activities	5	-	153,499	153,499	59,884
Investments		-	2,077	2,077	1,380
Total income		<u>234,368</u>	<u>393,944</u>	<u>628,312</u>	<u>577,313</u>
Expenditure on:					
Raising funds		-	25,239	25,239	10,483
Charitable activities		<u>239,923</u>	<u>406,934</u>	<u>646,857</u>	<u>644,481</u>
Total expenditure	7	<u>239,923</u>	<u>432,173</u>	<u>672,096</u>	<u>654,964</u>
Net losses on investments		-	-	-	(3,056)
Net expenditure and net movement in funds	8	(5,555)	(38,229)	(43,784)	(80,707)
Reconciliation of funds:					
Total funds brought forward		<u>55,429</u>	<u>462,398</u>	<u>517,827</u>	<u>598,534</u>
Total funds carried forward		<u><u>49,874</u></u>	<u><u>424,169</u></u>	<u><u>474,043</u></u>	<u><u>517,827</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 18 to the accounts.

St. Werburghs City Farm

Balance sheet

As at 31 March 2024

	Note	£	2024 £	2023 £
Fixed assets				
Tangible assets	11		306,343	328,524
Investments	12		<u>-</u>	<u>-</u>
			306,343	328,524
Current assets				
Stock	13	7,372		9,434
Debtors	14	54,997		22,614
Cash at bank and in hand		176,394		<u>222,208</u>
		238,763		254,256
Liabilities				
Creditors: amounts falling due within 1 year	15	(71,063)		<u>(64,953)</u>
Net current assets			167,700	189,303
Net assets	17		474,043	<u>517,827</u>
Funds	18			
Restricted funds			49,874	55,429
Unrestricted funds				
Designated funds			107,426	107,426
Capital fund			306,343	328,524
General funds			10,400	<u>26,448</u>
Total charity funds			474,043	<u>517,827</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the Company keeps proper accounting records which comply with section 386 of the Act; and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 22 July 2024 and signed on their behalf by

Fiona McDonald

Fiona McDonald - Treasurer

St. Werburghs City Farm**Statement of cash flows****For the year ended 31 March 2024**

	2024	2023
	£	£
Net movement in funds	(43,784)	(80,707)
Adjustments for:		
Depreciation charges	24,281	23,843
Losses on investments	-	3,056
Dividends, interest and rents from investments	(2,077)	(1,380)
(Increase) / decrease in stock	2,062	(2,241)
Increase in debtors	(32,383)	(5,186)
Increase in creditors	6,110	23,949
Net cash used in operating activities	<u>(45,791)</u>	<u>(38,666)</u>
Cash flows from investing activities:		
Dividends, interest and rents from investments	2,077	1,380
Purchase of fixed assets	(2,100)	-
Proceeds from the sale of investments	-	54,064
Net cash provided by / (used in) investing activities	<u>(23)</u>	<u>55,444</u>
Increase / (decrease) in cash and cash equivalents in the year	(45,814)	16,778
Cash and cash equivalents at the beginning of the year	<u>222,208</u>	<u>205,430</u>
Cash and cash equivalents at the end of the year	<u>176,394</u>	<u>222,208</u>

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

St. Werburghs City Farm meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executors to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of the provision of services is deferred until criteria for income recognition are met.

d) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

1. Accounting policies (continued)

d) Donated services and facilities (continued)

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

f) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Restricted funds for the purpose of purchasing or constructing fixed assets are transferred to unrestricted funds if the restriction has been discharged by the purchase or construction of the asset.

g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These costs have all been allocated to charitable activities.

i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Farm buildings	10 years straight line
Motor vehicles	4 years straight line
Land and buildings	25 years straight line

Items of equipment are capitalised where the purchase price exceeds £500.

No depreciation is provided on freehold land.

Notes to the financial statements

For the year ended 31 March 2024

1. Accounting policies (continued)

i) Tangible fixed assets (continued)

For capital items funded by restricted grants, if the restriction was discharged by the purchase or construction of the asset, the funds are transferred to unrestricted funds.

j) Stock

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

n) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

o) Pension costs

The company operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

p) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

1. Accounting policies (continued)

p) Accounting estimates and key judgements (continued)

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are described below.

Depreciation

As described in note 1i to the financial statements, depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life.

2. Prior period comparatives

	Restricted £	Unrestricted £	2023 Total £
Income from:			
Donations and legacies	-	94,295	94,295
Charitable activities	208,783	212,971	421,754
Other trading activities	-	59,884	59,884
Investments	-	1,380	1,380
Total income	208,783	368,530	577,313
Expenditure on:			
Raising funds	-	10,483	10,483
Charitable activities	219,630	424,851	644,481
Total expenditure	219,630	435,334	654,964
Net losses on investments	-	(3,056)	(3,056)
Net expenditure and net movement in funds	(10,847)	(69,860)	(80,707)

3. Income from donations and legacies

	2024 Total £	2023 Total £
Voluntary donations	49,703	94,295

All income from donations and legacies was unrestricted in the current and prior year.

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

4. Income from charitable activities

	Restricted £	Unrestricted £	2024 Total £
Grants > £10,000:			
Edward Gostling Foundation	10,000	-	10,000
Ernest Cook Trust	14,951	-	14,951
Garfield Weston	25,000	-	25,000
Henry Smith Charitable trust	32,050	-	32,050
Nisbet Trust	15,000	-	15,000
Quartet Community Foundation	12,610	-	12,610
Spielman Trust	10,000	-	10,000
Veolia Environmental Trust	10,464	-	10,464
West of England Combined Authority	17,797	-	17,797
Grants < £10,000	86,496	7,312	93,808
Total grant income	234,368	7,312	241,680
Supported training placements	-	75,390	75,390
Horticultural and farm sales	-	54,608	54,608
Workshops	-	51,355	51,355
	234,368	188,665	423,033

Prior year comparative

	Restricted £	Unrestricted £	2023 Total £
Grants > £10,000:			
Bristol Community Health Trust	19,520	-	19,520
Enterprise Development Programme	25,820	-	25,820
Ernest Cook Trust	14,951	-	14,951
National Benevolent Charity	10,000	-	10,000
National Lottery Community Fund	10,000	-	10,000
Nisbet Trust	15,000	-	15,000
Power to Change	10,000	-	10,000
Royal Horticultural Society	15,500	-	15,500
West of England Combined Authority	14,000	-	14,000
Wesport	12,693	-	12,693
Grants < £10,000	61,299	1,500	62,799
Total grant income	208,783	1,500	210,283
Kickstarter	-	24,736	24,736
Supported training placements	-	69,775	69,775
Horticultural and farm sales	-	67,671	67,671
Workshops	-	49,289	49,289
	208,783	212,971	421,754

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

5. Income from other trading activities

	2024 Total £	2023 Total £
Allotments	13,786	14,514
Café rent and service charge	17,220	16,597
Farm fair	28,014	-
Film location hire	44,464	-
Memberships	2,425	2,500
Shop sales	4,024	2,642
Site hire	43,566	23,631
	<u>153,499</u>	<u>59,884</u>

All income from other trading activities was unrestricted in the current and prior year.

6. Government grants

The charitable company receives government grants, defined as funding from Bristol City Council, BBC Children in Need and The West of England Combined Authority (WECA) to fund charitable activities. In the prior year the charitable company received government grant funding from Bristol City Council, The National Lottery Community Foundation and WECA. The total value of such grants in the period ending 31 March 2024 was £33,388 (2023: £35,769). There are no unfulfilled conditions or contingencies attaching to these grants in the current or prior period.

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

7. Total expenditure

	Raising funds £	Charitable activities £	2024 Total £
Staff costs (note 9)	-	464,906	464,906
Recruitment and training	-	3,631	3,631
Summer fair	17,219	-	17,219
Events and fundraising costs	7,052	-	7,052
Advertising	968	-	968
Printing, postage and stationery	-	13,766	13,766
Equipment hire	-	1,588	1,588
Computer expenses	-	6,931	6,931
Telephone	-	5,735	5,735
Consultancy, legal and professional	-	6,019	6,019
Accountancy fees	-	5,455	5,455
Sundry expenses	-	5,424	5,424
Rent and rates	-	11,269	11,269
Heat and light	-	19,159	19,159
Insurance	-	7,757	7,757
Site development	-	12,358	12,358
Repairs and maintenance	-	23,016	23,016
Travel	-	1,316	1,316
Health and safety	-	3,820	3,820
Bad debts	-	171	171
Volunteer and trustee expenses	-	639	639
Depreciation	-	24,281	24,281
Activity and project costs	-	29,616	29,616
	25,239	646,857	672,096

Total governance costs were £2,160 (2023: £2,040).

St. Werburghs City Farm**Notes to the financial statements****For the year ended 31 March 2024****7. Total expenditure (continued)****Prior year comparative**

	Raising funds	Charitable activities	2023 Total
	£	£	£
Staff costs (note 9)	-	484,482	484,482
Recruitment and training	-	9,306	9,306
Events and fundraising costs	6,851	-	6,851
Advertising	3,632	-	3,632
Printing, postage and stationery	-	15,634	15,634
Equipment hire	-	1,821	1,821
Computer expenses	-	6,087	6,087
Telephone	-	4,969	4,969
Consultancy, legal and professional	-	7,922	7,922
Accountancy fees	-	5,355	5,355
Sundry expenses	-	3,267	3,267
Rent and rates	-	12,499	12,499
Heat and light	-	13,888	13,888
Insurance	-	6,276	6,276
Repairs and maintenance	-	20,727	20,727
Travel	-	588	588
Health and safety	-	3,210	3,210
Bad debts	-	670	670
Volunteer and trustee expenses	-	2,215	2,215
Depreciation	-	23,843	23,843
Activity and project costs	-	21,722	21,722
	<u>10,483</u>	<u>644,481</u>	<u>654,964</u>

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

8. Net movement in funds

This is stated after charging:

	2024 £	2023 £
Depreciation	24,281	23,843
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	13	55
Independent examiners' remuneration (excluding VAT):		
▪ Independent examination	1,800	1,700
▪ Other services	2,746	2,763

Trustee reimbursed expenses relate to governance and training costs for one trustee (2022: 1 trustee).

9. Staff costs and numbers

Staff costs were as follows:

	2024 £	2023 £
Salaries and wages	389,562	418,572
Social security costs	20,588	21,201
Pension costs	11,781	12,479
Freelance staff	42,975	32,230
	<u>464,906</u>	<u>484,482</u>

No employee earned more than £60,000 during the current or prior year.

The key management personnel of the charitable company comprise the Trustees and the Directors. The total employee benefits of the key management personnel were £62,568 (2023: £67,370).

	2024 No.	2023 No.
Average head count (FTE)	<u>14.00</u>	<u>15.00</u>

10. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

11. Tangible fixed assets

	Vehicles £	Farm buildings £	Land and buildings £	Total £
Cost				
At 1 April 2023	-	112,351	405,022	517,373
Additions	<u>2,100</u>	<u>-</u>	<u>-</u>	<u>2,100</u>
At 31 March 2024	<u>2,100</u>	<u>112,351</u>	<u>405,022</u>	<u>519,473</u>
Depreciation				
At 1 April 2023	-	83,870	104,979	188,849
Charge for the year	<u>438</u>	<u>7,642</u>	<u>16,201</u>	<u>24,281</u>
At 31 March 2024	<u>438</u>	<u>91,512</u>	<u>121,180</u>	<u>213,130</u>
Net book value				
At 31 March 2024	<u>1,662</u>	<u>20,839</u>	<u>283,842</u>	<u>306,343</u>
At 31 March 2023	<u>-</u>	<u>28,481</u>	<u>300,043</u>	<u>328,524</u>

12. Investments

	2024 £	2023 £
Market value at 1 April 2023	-	57,120
Disposal proceeds	-	(54,064)
Realised losses	<u>-</u>	<u>(3,056)</u>
Market value at 31 March 2024	<u>-</u>	<u>-</u>

13. Stock

	2024 £	2023 £
Livestock, deadstock and feed	<u>7,372</u>	<u>9,434</u>

14. Debtors

	2024 £	2023 £
Trade debtors	29,816	8,573
Prepayments	9,541	7,206
Accrued income	14,226	5,956
Other debtors	<u>1,414</u>	<u>879</u>
	<u>54,997</u>	<u>22,614</u>

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

15. Creditors: amounts due within 1 year

	2024 £	2023 £
Trade creditors	18,394	12,463
Accruals	9,513	12,303
Deferred income (see note 16)	32,867	28,479
Other taxation and social security	5,103	4,243
Pension control account	2,410	2,153
Other creditors	2,776	5,312
	<u>71,063</u>	<u>64,953</u>

16. Deferred income

	2024 £	2023 £
At 1 April 2023	28,479	20,358
Deferred during the year	32,867	28,479
Released during the year	<u>(28,479)</u>	<u>(20,358)</u>
At 31 March 2024	<u>32,867</u>	<u>28,479</u>

Deferred income relates to income taken in advance for allotments, weddings and Propagation Place.

17. Analysis of net assets between funds

	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	306,343	306,343
Current assets	49,962	188,801	238,763
Current liabilities	<u>(88)</u>	<u>(70,975)</u>	<u>(71,063)</u>
Net assets at 31 March 2024	<u>49,874</u>	<u>424,169</u>	<u>474,043</u>
Prior year comparative			
	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	328,524	328,524
Current assets	55,429	198,827	254,256
Current liabilities	<u>-</u>	<u>(64,953)</u>	<u>(64,953)</u>
Net assets at 31 March 2023	<u>55,429</u>	<u>462,398</u>	<u>517,827</u>

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

18. Movements in funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Restricted funds					
AWT Healthier with Nature	-	4,224	(4,224)	-	-
BCC - Community Capital	2,500	-	(2,500)	-	-
BCC - HAF	2,105	6,592	(8,697)	-	-
Bristol Community Health Trust	11,500	-	(11,500)	-	-
BYCA Holiday Activity Grant	-	2,610	(2,610)	-	-
Charbritton Trust	-	5,000	(5,000)	-	-
CLA Charitable Trust	-	3,000	(3,000)	-	-
David Solomon's Charitable Trust	-	1,000	(1,000)	-	-
Edward Gostling Foundation	-	10,000	(10,000)	-	-
Enterprise Development Programme	(755)	8,180	(7,425)	-	-
Ernest Cook Trust	14,951	14,951	(17,915)	-	11,987
Garfield Weston	-	25,000	(25,000)	-	-
Green Match Fund	-	2,472	-	-	2,472
Henry Smith	-	32,050	(24,845)	-	7,205
Lord Barnby	-	5,000	(5,000)	-	-
Medlock	-	5,000	(5,000)	-	-
National Grid - Woodland Access for All	-	9,709	(9,709)	-	-
National Lottery Community Fund	10,000	-	(10,000)	-	-
Nineveh	-	4,000	(4,000)	-	-
Nisbet Trust	11,000	15,000	(13,441)	-	12,559
Quartet - Decking	-	1,000	-	-	1,000
Quartet - Rewild Child	3,000	-	(3,000)	-	-
Quartet Resilience	-	9,000	(9,000)	-	-
Royal Horticultural Society	292	-	(292)	-	-
Souter Charitable Trust	-	5,000	(5,000)	-	-
Spielman Trust	-	10,000	(10,000)	-	-
The Big Give	-	2,420	(2,420)	-	-
B&Q SFGC Ramp	-	5,000	-	-	5,000
Children in Need	-	9,000	-	-	9,000
University of Bristol	836	-	(1,088)	-	(252)
Veolia - Community Garden	-	10,464	(9,561)	-	903
Warburtons Community Grant	-	400	(400)	-	-
WECA Community Pollinator Fund	-	17,796	(17,796)	-	-
Will Charitable Trust	-	8,000	(8,000)	-	-
Woodroffe Benton	-	2,500	(2,500)	-	-
Total restricted funds	55,429	234,368	(239,923)	-	49,874

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

18. Movements in funds (continued)

Total restricted funds	<u>55,429</u>	<u>234,368</u>	<u>(239,923)</u>	<u>-</u>	<u>49,874</u>
Unrestricted funds					
<i>Designated funds:</i>					
Three month operational reserve	<u>107,426</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>107,426</u>
<i>Total designated funds</i>	<u>107,426</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>107,426</u>
Capital fund	328,524	-	(24,281)	2,100	306,343
General funds	<u>26,448</u>	<u>393,944</u>	<u>(407,892)</u>	<u>(2,100)</u>	<u>10,400</u>
Total unrestricted funds	<u>462,398</u>	<u>393,944</u>	<u>(432,173)</u>	<u>-</u>	<u>424,169</u>
Total funds	<u>517,827</u>	<u>628,312</u>	<u>(672,096)</u>	<u>-</u>	<u>474,043</u>

Purposes of restricted funds

AWT Healthier with Nature	Funding to support the development and set up of a CRM system for the Farm.
BCC - Community Capital	Towards capital purchases needed to transform an underused and inaccessible space into a Green Kitchen to deliver outdoor cooking and growing activities.
BCC - HAF	For the provision of holiday cooking activities for 13 -16 year olds.
Bristol Community Health Trust	Funding towards co-design partnerships for outdoor-focused health and wellbeing activities for adults currently underrepresented in outdoor activity and the Farm's services.
BYCA Holiday Activity Grant	Funding towards the cost of youth holiday activities.
Charbritton Trust	To support towards the running of the Farm's Livestock Project.
CLA Charitable Trust	To support delivery of Supported Farming & Green Care project.
David Solomon's Charitable Trust	To support delivery of Supported Farming & Green Care project.
Edward Gostling Foundation	To support delivery of Supported Farming & Green Care project.
Enterprise Development Programme	To support the development and resilience of the Propagation Place project.
Ernest Cook Trust	Funding to employ an Outdoor Learning Officer to deliver activities that build the resilience of inner-city children.
Garfield Weston	To support the Farm's core costs, underpinning all activities.
Green Match Fund	Funding to support the Volunteering & Wellbeing project.

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

18. Movements in funds (continued)

Purposes of restricted funds (continued)

Henry Smith	To support all of the Farm's adult volunteering programmes.
Lord Barnby	Funding to support delivery of the Rewild Child project.
Medlock	Funding to support delivery of the Rewild Child project.
National Grid - Woodland Access for All	Funds to carry out maintenance and site development to improve safety and accessibility at Boiling Wells.
National Lottery Community Fund	Towards the costs of extending our nature connection provision and co-creating a new 3-year Volunteer and Wellbeing Strategy.
Nineveh	Funding to support the Volunteering & Wellbeing project.
Nisbet Trust	Towards the costs of the Child and Youth Project Manager to deliver the Roots to Learning programme.
Quartet - Decking	Funding towards the cost of repairing the café decking.
Quartet - Rewild Child	Funding to engage and empower disadvantaged young people within our city.
Quartet - Resilience	Funding support our community consultation and strategy development.
Royal Horticultural Society	Funding towards the employment and support of Horticultural Apprentices.
Souter Charitable Trust	Funding to support delivery of the Supported Farming & Green Care project.
Spielman Trust	Funding to support delivery of the Rewild Child project.
The Big Give	A match funding campaign supporting the Farm's core costs.
B&Q SFGC Ramp	Funding to replace the wheelchair ramp to the Supported Training cabin.
Children in Need	Funding to support delivery of the Rewild Child Project.
University of Bristol	Funding to offer a high-quality, fully paid internship for young people to gain experience of working in charities and social enterprises.
Veolia - Community Garden	Funding to improve accessibility and safety at the Community Garden.
Warburtons Community Grant	Funding to buy equipment for the Green Kitchen.

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

18. Movements in funds (continued)

Purposes of restricted funds (continued)

West of England Combined Authority	Funding to run a series of supported workshops, courses and placements in therapeutic outdoor environments for people experiencing mental health challenges.
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Will Charitable Trust	Funding to support delivery of the Supported Farming & Green Care project.
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Woodroffe Benton	Funding to run a series of supported workshops, courses and placements in therapeutic outdoor environments for people
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Purposes of designated funds

Three month operational reserve

Designated funds comprises ring-fenced operational reserves equivalent to at least three months' 'running costs' or £75,000, whichever is the greater. In the event of the Farm needing to close, these funds could cover operational costs incurred while winding up the charity, including redundancy payments, relocation of the animals and professional fees. The calculation of essential running costs is based on core and central services and not time-specific projects including one-off capital investment.

Purposes of unrestricted funds

Capital fund

The capital fund represents the net book value of assets held. The majority of assets are funded from restricted grants which are transferred to unrestricted once the restriction has been discharged. This fund includes the Boiling Wells kitchen and the Connection Centre discharged from restricted funds on construction.

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

18. Movements in funds (continued)

Prior year comparative	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds & gains / £	At 31 March 2023 £
Restricted funds					
Amazon Comm Fridge	5,000	-	(5,000)	-	-
BCC - Community Capital	-	2,500	-	-	2,500
BCC - Climate & Eco	-	4,963	(4,963)	-	-
BCC - HAF	-	2,105	-	-	2,105
BCC - HAF Winter	-	2,201	(2,201)	-	-
BCC - Youth Sector Support	5,000	-	(5,000)	-	-
Bristol Community Health Trust	8,879	19,520	(16,899)	-	11,500
D Olyly Carte Company	-	6,000	(6,000)	-	-
David Family Foundation	-	3,000	(3,000)	-	-
Enterprise Development Programme	-	25,820	(26,575)	-	(755)
Ernest Cook Trust	14,951	14,951	(14,951)	-	14,951
Finnis Scott	7,500	-	(7,500)	-	-
Hubbub Comm Fridge	3,000	(3,000)	-	-	-
Kickstart Training	2,828	4,500	(7,328)	-	-
The Lark Trust	-	3,500	(3,500)	-	-
National Benevolent Charity	-	10,000	(10,000)	-	-
National Lottery Community Fund	-	10,000	-	-	10,000
Nisbet Trust	-	15,000	(4,000)	-	11,000
Peter Sowerby	4,341	-	(4,341)	-	-
Portishead Nautical Trust	-	1,500	(1,500)	-	-
Power to Change Community					
Business Renewal	4,000	14,000	(18,000)	-	-
Quartet - Bristol Local Food Fund	-	960	(960)	-	-
Quartet - Rewild Child	-	5,000	(2,000)	-	3,000
Quartet - Social Action	-	4,991	(4,991)	-	-
Quartet - Stoke Park Friends	-	3,000	(3,000)	-	-
Royal Horticultural Society	10,777	15,500	(25,985)	-	292
Society of Merchant Venturers	-	2,000	(2,000)	-	-
Strong Foundations	-	2,000	(2,000)	-	-
University of Bristol	-	1,330	(494)	-	836
University of the West of England	-	8,325	(8,325)	-	-
West of England Combined Authority	-	14,000	(14,000)	-	-
Wesport	-	12,693	(12,693)	-	-
Western Power	-	2,424	(2,424)	-	-
Total restricted funds	66,276	208,783	(219,630)	-	55,429

St. Werburghs City Farm

Notes to the financial statements

For the year ended 31 March 2024

18. Movements in funds (continued)

Total restricted funds	<u>66,276</u>	<u>208,783</u>	<u>(219,630)</u>	<u>-</u>	<u>55,429</u>
Unrestricted funds					
<i>Designated funds:</i>					
Three month operational reserve	90,236	-	-	17,190	107,426
Estate infrastructure, farm fair and grant bridging	<u>30,000</u>	<u>-</u>	<u>-</u>	<u>(30,000)</u>	<u>-</u>
<i>Total designated funds</i>	120,236	-	-	(12,810)	107,426
Capital fund	352,367	-	(23,843)	-	328,524
General funds	<u>59,655</u>	<u>368,530</u>	<u>(411,491)</u>	<u>9,754</u>	<u>26,448</u>
Total unrestricted funds	<u>532,258</u>	<u>368,530</u>	<u>(435,334)</u>	<u>(3,056)</u>	<u>462,398</u>
Total funds	<u><u>598,534</u></u>	<u><u>577,313</u></u>	<u><u>(654,964)</u></u>	<u><u>(3,056)</u></u>	<u><u>517,827</u></u>

19. Related party transactions

There were no related party transactions in the current or prior period.



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Robert Wilson FCA
Godfrey Wilson Limited
Chartered Accountants & Statutory Auditors
5th Floor Mariner House
62 Prince Street
Bristol
BS1 4QD

22 July 2024

Dear Robert

Letter of Representations on the Financial Statements for the Year Ended 31 March 2024

We confirm that the following representations are made on the basis of enquiries of the trustees, management and staff with relevant knowledge and experience (and, where appropriate, of inspection of supporting documentation) sufficient to satisfy ourselves that we can properly make each of the following representations to you:

1. We have fulfilled our responsibilities as trustees, as set out in the terms of your engagement letter dated 24 May 2023, under the Companies Act 2006 for preparing financial statements, in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

We confirm that in our opinion the financial statements give a true and fair view and in particular that where any additional information must be disclosed in order to give a true and fair view that information has in fact been disclosed. We confirm that the selection and application of the accounting policies used in the preparation of the financial statements are appropriate, and we approve these accounts for the year ended 31 March 2024.

2. We confirm that all accounting records have been made available to you for the purpose of your examination, in accordance with your terms of engagement, and that all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management, trustees' and members' meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain evidence and have provided any additional information that you have requested for the purposes of your examination.
3. We confirm the charity has satisfactory title to all assets and there are no liens or encumbrances on the assets, except for those disclosed in the financial statements.
4. We confirm that significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable. We confirm that we have no plans or intentions that may materially alter the

carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

5. We confirm that the charity has no liabilities or contingent liabilities other than those disclosed in the financial statements.
6. We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to you and accounted for and disclosed in accordance with the applicable financial reporting framework.
7. We confirm that there have been no events since the balance sheet date which require disclosing or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
8. We confirm that we are aware that a related party of the charity is a person or organisation which either (directly or indirectly) controls, has joint control of, or significantly influences the charity or vice versa and as a result will include: trustees/directors, other key management, close family and other business interests of the previous. We confirm that all related party relationships and transactions have been accounted for and disclosed in accordance with the applicable financial reporting framework.
9. We confirm that the charity neither had, at any time during the year, any arrangement, transaction or agreement to provide credit facilities (including advances and credits granted by the charity) for trustees, nor provided guarantees of any kind on behalf of the trustees except as disclosed in the financial statements.
10. We confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.
11. We confirm that the charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.
12. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its activities and which are central to the charity's ability to conduct its activities, except as explained to you and as disclosed in the financial statements.
13. We acknowledge our responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our risk assessment of the risk of fraud in the organisation. There have been no deficiencies in internal control of which we are aware.
14. We confirm that there have been no actual or suspected instances of fraud involving trustees, management or employees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by trustees, former trustees, employees, former employees, regulators or others.
15. We confirm that, in our opinion, the charity's financial statements should be prepared on the going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. In reaching this conclusion, we have taken into account all relevant matters of which we are aware, and have considered a period of at least one year from the date on which the financial statements will be approved.
16. We confirm that in our opinion the effects of uncorrected misstatements are immaterial, both individually and in aggregate, to the financial statements as a whole.

17. We confirm that we are not aware of any matters of material significance that should be reported to regulators. We confirm that all correspondence with the Charity Commission has been made available to you.
18. We confirm that all grants, donations and other income, including those subject to special terms or conditions or received for restricted purposes, have been notified to you. There have been no breaches of terms or conditions during the period regarding the application of such income.
19. We confirm the following specific representations made to you during the course of the independent examination:
- (a) We confirm that the charitable company has not breached the VAT threshold and is not required to register for VAT.

Yours sincerely

Fiona McDonald

Fiona McDonald – Treasurer
For and on behalf of the trustees of St Werburghs City Farm